







Independent Distributors of Electronics Association  
IDEA-ICE-3000 Exam Application  
IDEA General Member

### Terms & Conditions

1. Purchase must be made in advance of taking the Exam and payment must be submitted with the application.
2. The URL for payment by credit card can be accessed by clicking [here](http://www.idofea.org/products/51--idea-ice-3000) or you may copy and paste this address: <http://www.idofea.org/products/51--idea-ice-3000>. IDEA can also invoice as instructed by the purchaser. **Note: The Exam URL will not be released to the candidate until the payment for the Exam has been received by IDEA.**
3. Purchases are non-refundable. If the Exam has *not* been started by the original candidate, it may be transferred to another candidate provided that the second candidate submits an application and meets all of the qualification requirements and the transfer occurs within six (6) months of payment.
4. The cost of the Online Exam for a New Application is \$200 US and the cost for a Renewal Application is \$100 US for IDEA Member Companies. Prices are subject to change.
5. Upon receipt of payment, the candidate will receive an email that provides instructions on how to prepare for and initiate the Exam.
6. The Exam must be initiated within six (6) months of purchase. Once started, the Exam must be completed within thirty (30) calendar days from the date the candidate *begins* the Exam.
7. If a candidate does not pass the Exam on the first attempt, IDEA's retake policy does not limit the number of times a candidate may retake an examination. The candidate will, however, be charged a retake fee of \$25 after the third retake attempt. The candidate must retake the examination within six (6) months of the last attempt. If a candidate does not retake the Exam within this period, he/she will have to submit a new application with full certification fees.
8. The IDEA-ICE-3000 Exam is made up of several individual test modules. Each test is limited to no more than fifteen (15) questions.
9. Exam scoring is based on the percentage of the total number of questions presented to the candidate that are answered correctly (raw percentage scoring).
10. VERY IMPORTANT - Once a *test module* is started, the candidate must either cancel out (all answers will be lost) or complete and submit the test module for scoring. It is therefore *highly recommended* that as candidates answer questions that they personally record their answers in a notebook or in a Word or Excel document in the event that their testing session is interrupted or their computer malfunctions, as under such conditions their answers will not be saved by the online exam software:
  - a. The candidate may decide after reviewing the questions for a particular test module of the Exam that he or she does not want to submit the test module for scoring at this time but would rather review or look up reference materials relative to the questions. In this



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case, the candidate must cancel out of the test module by clicking on the “X” at the top right of the test module window. When you cancel out of a test module, you can return and start that module all over again. *However, any questions that are answered will be lost once the candidate cancels out of a test.*

- b. If the candidate submits a test module for grading and leaves any question unanswered, the unanswered question(s) will be marked as incorrect and will count against the candidate’s cumulative score on the Exam.
11. At a minimum, candidates will need to review the following reference materials prior to taking the Exam and may refer to them while taking the Exam:
- a. **IDEA-STD-1010** – Available for purchase at [www.idofea.org](http://www.idofea.org).
  - b. **IPC-DVD-77** – Available for purchase at <http://training.ipc.org/>. This DVD is an excellent ESD training tool for ESDS program compliance.
  - c. **ANSI/ESD S20.20** – Available for free download (PDF) at [www.esda.org](http://www.esda.org). Free registration required.
  - d. **IPC-DRM-18** – Available for purchase at <http://training.ipc.org/>. This is a hard copy desk reference.
  - e. **IPC/EIA J-STD-002** or **JESD22-B102**– Available for free download (PDF) at [www.jedec.org](http://www.jedec.org).
  - f. **IPC-JEDEC J-STD-020** – Available for free download (PDF) at [www.jedec.org](http://www.jedec.org).
  - g. **IPC-JEDEC J-STD-033** – Available for free download (PDF) at [www.jedec.org](http://www.jedec.org).
  - h. **JEP113** – Available for free download (PDF) at [www.jedec.org](http://www.jedec.org).
  - i. **J-STD-609** – Available for free download (PDF) at [www.ipc.org](http://www.ipc.org).
12. The IDEA-ICE-3000 certificate is valid for two (2) years from the date of issue.
13. Recertification by renewal examination is available for up to six (6) months after expiration at renewal pricing. Renewal/recertification pricing is \$100 US for IDEA Members.
14. Certificates are subject to revocation or non-renewal if a Certified Inspector is determined to have unresolved quality issues with their employer or multiple transactions that come to the attention of IDEA in writing.
15. Certificates are non-transferable and will be revoked upon the termination or revocation of the sponsor company’s IDEA Membership or if the Certified Inspector ceases employment with the Member Company for any reason.
16. IDEA uses a third-party testing software provider to service and host the IDEA-ICE-3000 Exam. In the event that the software or the hosting services should experience interrupted service while the candidate is taking the Exam, the thirty (30) day clock will be adjusted in the favor of the candidate. Accordingly, no warranty or guarantee is made by IDEA that interruptions will not occur; and IDEA, its employees, its members, or its contributors shall have no liability of any kind for any consequences of using, or any results of failure of the third-party software or hosting services.



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The contents of this Exam contain questions from many types of information, including IDEA-STD-1010, best practices, recommendations, observations regarding current industry practices, industry standards, and generalizations. As such, it is not intended to be a strict performance Exam, but rather a useful tool and guide to assist the industry in evaluating and training skilled inspectors and to achieve and maintain general, and in some cases, specific standards. Accordingly, no warranty or guarantee is made by IDEA as to (i) the completeness of this Exam for any particular purpose, or (ii) that any particular results will be achieved through the use of Exam; and IDEA shall have no liability of any kind for any consequences of using, or any results or failure to achieve results, as a result of utilizing or relying upon the usage of this Exam.

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**See next page for application form**



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**Company/Employer Name** \_\_\_\_\_

**Candidate Name and Address (please print)**

\_\_\_\_\_  
First Name Middle Initial Last Name

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Employer Company Name

\_\_\_\_\_  
Employer Address Suite Number

\_\_\_\_\_  
Address (additional address space if needed)

\_\_\_\_\_  
City, State/Postal Code/ Zip

\_\_\_\_\_  
Business Area Code and Telephone Number Date of Hire

**Independent Distributor Employer Validation of Inspection Experience**

\_\_\_\_\_  
First and Last Name of Immediate Supervisor or Human Resources Manager

\_\_\_\_\_  
Title

\_\_\_\_\_  
Business Area Code and Telephone Number Fax Number

I attest that the candidate named above is an employee of the above named company and to the best of our records and knowledge has performed as their primary job function that of an inspector or supervisor of inspectors of electronic components from or within the open market and meets all prerequisites set forth by IDEA.

\_\_\_\_\_  
Signature Date



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**IDEA-ICE-3000 Certified Professional Inspector Code of Ethics**

It is mandatory that recipients of the IDEA-ICE-3000 Professional Inspector Certification agree to the following:

- I agree to maintain a code of ethical behavior of honesty, fairness, and objectivity with all stakeholders and in the manner by which I execute my duties.
- I agree to not share, discuss, copy, or in any manner recreate or transfer the contents of the Independent Distributors of Electronics Association (IDEA) exams.
- I agree to the terms and conditions stated within this application form.

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Candidate's Printed Name

Job Title

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Candidate's Signature

Date

**Exam Fee**

The fee for a new Exam for employees of IDEA Members is \$200.00 US.  
The fee for a renewal Exam for employees of IDEA Members is \$100.00 US.  
Contact IDEA for a volume discount for 10 or more applications.

Payment required by check, credit card (Visa, MasterCard, Discover, or American Express), or PayPal which also accepts Visa, MasterCard, Discover, or American Express as well as eCheck.

If you provide your credit card information below, IDEA will process your credit card number for you.



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**Method of Payment  
(check one)**

Major Credit Card    Check    PayPal    PO + Invoice

- You may make payment online at [www.idofea.org](http://www.idofea.org) or [click here](#).
- You may send check or money order via mail (U.S. dollars drawn on a U.S. bank) Make check payable to IDEA.
- You may **fax** the following information to 714-670-0201 for payment by major credit card. *Do not send credit card information via non-secure email.*
- You may submit a PO for IDEA to invoice you. **Note: The exam URL will not be released to the candidate until the payment for the exam has been received by IDEA.**

**Credit Card Payment Information**

Visa    Mastercard    American Express    Discover

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Cardholder's Name

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Cardholder's Address Suite Number

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Cardholder's Address (additional address space if needed)

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Cardholder's City, State/Postal Code/ Zip

---

Cardholder's Telephone Number where you can be reached for card confirmation number

---

Card Number Exp. Date

---

Cardholder's Signature Date

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**End of Document**